



Registry of Civil Status

Application for a Vital Record

For official use only

Amt: _____ Receipt#: _____

Collection date: _____ Signature: _____

1. Applicant Information

First Name: _____ Last Name: _____

Mailing address: _____

Telephone: _____ Email Address: _____

NIS #: _____ Other form of ID: _____

Are you the: Bride Groom Other: _____

2. Wedding Information

Date of wedding (dd/mm/yyyy): ____ / ____ / ____ Parish: _____

Church/Denomination/Other: _____

3. Bride's Information

First Name:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Maiden Name:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Middle Name: _____ Date of birth (dd/mm/yyyy): ____ / ____ / ____

4. Groom's Information

First Name:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Last Name:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Middle Name: _____ Date of birth (dd/mm/yyyy): ____ / ____ / ____

5. Certificate Information

Number of copies _____ (\$8 per standard copy)

Signature: _____ Date: _____

Explanation Notes

You must be at least 18 years of age to apply. Personal information collected on this form will be used to provide certified copies of civil registry records, to verify the information provided, and for security purposes. It is an offence to willfully make a false statement on this form. Questions may be directed to: The Registrar, Registry of Civil Status, Castries, St. Lucia.

1. Applicant Information

This is information about yourself (the person completing the application form), and must be the same person who is submitting the form to the Registry of Civil Status.

- | | |
|------------------------------------|---|
| First Name, Last Name | - Enter your full first and last names |
| Mailing address | - Enter the mailing address, or the nearest local post office to where you live. |
| Telephone | - Full telephone number (include area code if phone is listed outside of St. Lucia) |
| Email Address | - Optional. |
| NIS #, Other form of ID | - Enter your NIS number. If you do not have an NIS card, then enter another form of ID such as Passport and the passport number, or Driver's License and Driver's License number. Your photo id must be shown when submitting this application. |
| Relationship to the bride or groom | - If you are not the bride or the groom, then select 'Other' and enter the relationship for example 'Mother of bride' or 'Minister of religion' |

2. Wedding Information

- | | |
|-------------------------------|---|
| Date of wedding | - Enter the date of the wedding in the format indicated |
| Parish of wedding | - Indicate parish where the wedding was held for example Castries, Gros Islet, etc |
| Denomination/Church/
Other | - Indicate the Church where the wedding took place; if not at a church, then indicate the location for example 'Pigeon Island Park' or the full name of the hotel |

3. Bride's Information

- | | |
|---------------|---|
| First name | - Enter the full first name of the bride |
| Maiden name | - The last name which appears on the birth certificate of the bride |
| Middle name | - At least one middle name of the bride |
| Date of birth | - Full date of birth in the format indicated |

4. Groom's Information

- | | |
|---------------------------------------|---|
| First name, Last name,
Middle name | - Enter the complete name of the groom as would appear on his birth certificate |
| Date of birth | - Full date of birth in the format indicated |

5. Certificate Information

Enter the number of copies required. Note that the maximum number of certificates issued at any one time is TWO (2)

- Certificate costs are as listed. However an additional amount will be charged if a detailed search for the record is required or if application is made for an emergency certificate.

Signature, Date: By signing the form you authorize the Registry of Civil Status to issue the requested information, and consent to the Government of St. Lucia verifying the collected information from any other sources that may be necessary. You also indicate that you are aware that it is an offence to willfully make a false statement on this form.